

FORMATTING GUIDELINES

ITlib. Information Technologies and libraries is a scientific journal focused on issues of efficient use of modern information technologies for acquisition, processing, retention and disclosure of documents. The journal addresses current topics for library and information science, librarianship and situation in libraries and memory institutions. Attention is paid to information systems and information resources in this field.

Periodicity: 4 times a year – March, June, September, December.

Published in the printed and electronic version (<http://www.cvtisr.sk/itlib/>)

Editorial Board accept articles in the Slovak, Czech and English language. Editorial Board have a right to make linguistic changes and edit the articles. These changes are consulted with an author of the article.

The articles shall be sent in an e-version to the e-mail address eva.vaskova@cvtisr.sk

The authors are responsible for the content of the articles. They are obligated to inform an editorial board that their article is not published in another journal.

Requisites and structure of the article

Contributions in the Sections of the journal:

title of contribution (in English)

abstract

key words (4 – 7 key words in the language of contribution)

text

references

contact address of the author (Name and family name including academic titles. It is necessary to write the full correspondence address, workplace address, email address.)

Length of contribution: minimum 16,000 characters, including spaces

Contribution for Section Main articles:

Requisites as mentioned above

Length of contribution: minimum 33,000 characters, including spaces

Formal edit of text the contribution

The contributions shall be sent in MS Word, font Calibri, 11 point, including graphs or tables.

If there is a reference in the text it is necessary to make it as a hypertext. The e-version of the journal is interactive. All reference must be underlined. The underlining must be used only to mark a link (hypertext).

Do not make footnotes.

The reference list must be listed in an alphabetical order.

Photography, pictures, tables

It is necessary to send tables, graphs, photographs, pictures, and other graphic data separately in the .pdf (.tiff) format. Add their description and at the same time place them in the text or mark the position where they should be placed.

For graphs and tables to use font Calibri, 11 points.

optimal resolution graphics materials:

picture (300 dpi)

logo (1200 dpi)

graph (600 dpi)

Photography for a cover:

Minimum: format A4, resolution 240 dpi / 1 980 * 2 800 px.

Graphic, advertisement for a cover:

Text, logos, graphs etc. („live graphic“) must be minimum 2 cm from the edge of whole graphic, advertisement

Format for graphic and advertisement: A4, pdf.

Decision to publish

The articles are published after acceptance of Editorial Board.

Remuneration

The articles are not remunerated. The authors shall receive an author's copy of the issue in which their articles are published.

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